**Learning agreement proposal**

|  |  |
| --- | --- |
| Name and surname: | UID: |
| E-mail: | |
| Code of study program (e.g. B-EAM, N-OI): | Semester no.: |
| Study stay for *winter/spring* semester |  |
| Receiving institution name and country: | |
| Link to course catalogue: | |

***Instructions:***

*Table A – Fill in the courses you want to study abroad. These courses should correspond with your study programme at FBE.*

*Minimum number of required credits is 18 ECTS, recommended number of credits is 30 ECTS. Students must not choose courses they have already passed at FBE. Language courses in Learning Agreement must be on higher level than is already achieved.*

*Table B – Provided the syllabi are similar, courses from table A will be recognized for courses from your study plan at FBE. Other courses will be recognized as Recognized International Mobility Course (EXA-UP).*

*The total number of ECTS credits in both tables should be the same. To achieve it, you can increase/decrease the number of credits of Recognized International Mobility Courses (EXA-UP) in table B, if necessary.*

**Table A: Courses planned at receiving institution (study program abroad) -** *EXAMPLE*

|  |  |  |
| --- | --- | --- |
| **code** | **course name** | **ECTS credits** |
| *e.g. 78-M-21* | *Management of companies* | *5* |
| *e.g. 13 – B-18* | *Sustainable development* | *6* |
| *e.g. 45842* | *Organizational Behaviour* | *6* |
| *e.g. 2015* | *Managerial Accounting* | *4* |
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|  |  |  |
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|  |  |  |
| Total | | *21* |

**Table B: Courses to be recognised at sending institution** *- EXAMPLE*

|  |  |  |
| --- | --- | --- |
| **code** | **course name** | **ECTS credits** |
| *e.g. EBA-MAN* | *Management* | *6* |
| *EXA-01* | *Recognized International Mobility Course* | *5* |
| *EXA-02* | *Recognized International Mobility Course* | *6* |
| *e.g. ENC-MU* | *Managerial Accounting* | *4* |
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|  |  |  |
| Total | | *21* |