

**Information for applicants and  
students in doctoral study  
programmes at Faculty of  
Business and Economics  
2023/2024**

## 1. Doctoral studies

Doctoral study programmes are the highest level in the hierarchy of higher education programmes, which can be progressively attained by completing a Bachelor's degree and a follow-up Master's degree programme. In contrast to Bachelor and Master university studies, doctoral studies are not only based on the study of specialist areas, but also on the implementation of creative activities and active participation in the international research community through co-authorship, participation in projects or presentations at renowned international scientific conferences.

The aim of studying in doctoral programmes is primarily the scientific preparation of the student supported by their professional training in a relatively narrowly specialised field. The content of the study is based on the recommended curriculum of the doctoral study programme and, above all, on the individual study plan (hereinafter referred to as "ISP") of each student. The ISP defines the student's minimum study obligations, especially in the area of creative activities and involvement in the international research community, based on the individual student's prerequisites.

The standard period of study in doctoral degree programmes at FBE MENDELU is three or four years depending on the chosen study programme. In the first years of the doctoral studies, the student passes the Board exam, presents and defends the individual stages of the dissertation development, publicly publishes the results of their scientific work and gains the necessary experience in the implementation of international activities and cooperation. In the last year, the student is mainly focused on completing the dissertation using the results of their own research, passing the state doctoral exam and defending the dissertation. After a successful defence, the graduate receives the academic title "Doctor", abbreviated as Ph.D. after their name.

The study can be carried out in full-time or combined form. In the full-time form of study, the student regularly attends their training workplace according to the instructions of the supervisor and the head of the training workplace and actively participates in the processes taking place at this workplace, especially creative and project activities. In addition to fulfilling the obligations arising from their study plan (participation in organised teaching and other organised events), he/she is usually entrusted with activities related to teaching. A full-time student is awarded a monthly stipend during the course of their studies. Within the framework of the combined form of study, the student is not obliged to attend the training centre regularly, but he/she participates in organised teaching, consultation and other events related to the fulfilment of the study plan in accordance with the instructions of the supervisor and the ISP. The degree of involvement of full-time and combined students in creative activities and international activities is the same.

### 1.1 Study regulations

The basic regulations governing studies in doctoral study programmes (hereinafter referred to as "DSP") are the relevant provisions of Act No.111/1998 Coll., on Higher Education Institutions, and the Study and Examination Regulations of Mendel University in Brno.

## 1.2 Organisation of studies

The study content of doctoral study programmes is based on compulsory courses, compulsory elective courses and optional courses. The individual subjects are focused on professional knowledge, creative activities, international activities, project activities, pedagogical activities, and the dissertation in its various stages of preparation. Studies are organised by year and a credit system is usually in place.

The student is required to obtain a minimum of 180 credits for three-year study programmes and 240 credits for four-year study programmes and to successfully complete all required courses. A minimum of 20 credits is required for advancement to the next year unless a minimum of 150 credits has already been achieved overall. The student enrolls in courses to achieve fulfilment of all requirements set by the degree program and its ISP. In order to successfully fulfil the study plan, it is necessary to fulfil the obligations set out in the Study and Examination Regulations of Mendel University in Brno. The study is properly completed after fulfilling all study requirements, including successful completion of the State Doctoral Exam (hereinafter referred to as "SDE") and the defence of the dissertation.

## 1.3 Doctoral study programmes

The Faculty of Business and Economics offers doctoral studies in the following study programmes:

- Economics and Management

## 2 Nature of doctoral studies

Doctoral studies are conducted under the supervision of a supervisor appointed by the Dean on the proposal of the departmental board, and it is assumed that the selection of the supervisor by the student usually takes place before the start of the admission procedure. Profiles of potential supervisors, their scientific interests, publications and project activities are available to those interested in doctoral studies via the Faculty's website (Contacts - People at MENDEL). The role of a supervisor is crucial for a student of a doctoral programme. Matters relating to doctoral studies are decided by the dean on the basis of the assessment of the supervisor, the departmental board, the study programme guarantor and information from the relevant vice-dean based on study records.

### 2.1 Student

A student of the doctoral study programme is a member of the academic community of the faculty and the academic community of Mendel University in Brno. He/she is subject to the rights and obligations arising from the law and the internal regulations of the University and the Faculty for the relevant form of study. The basic duties of a student include the following:

- to enrol in studies and each subsequent year,
- cooperate with the supervisor in the preparation of the ISP,
- continuously fulfil the obligations arising from the ISP,

- to keep regular records of their studies in the University Information System (hereinafter referred to as "UIS") and university e-mail,
- keep track of the terms and conditions of completion of enrolled courses in the UIS,
- complete part of one's studies at a foreign institution,
- carry out publishing and other creative activities,
- complete the studies properly within the maximum period of study.

## 2.2 Supervisor

The role of the supervisor is crucial, the study takes place under their guidance. Together with the student, they draw up their individual study plan and monitor and evaluate its implementation. The supervisor consults the student on the preparation of the dissertation, ensures the student's involvement in creative, pedagogical and project activities and comments on the student's requests concerning their studies. The supervisor prepares a report on the progress of the doctoral studies, which, together with information from the student's records, is the basis for the deliberations of the departmental board.

## 2.3 Board

Studies in the DSP are regularly reviewed and evaluated by a departmental board appointed by the Dean of the Faculty for each study programme. The departmental board evaluates the annual reports submitted to the supervisor on the progress of doctoral studies and recommends to the dean decisions on the continuation of studies, interruption of studies and termination of studies, and formulates specific recommendations leading to the successful completion of studies.

## 2.4 Individual study plan (ISP)

The ISP includes a schedule of study obligations within the standard period of study, the topic and basic content of the dissertation, and a plan for other activities directly related to the study. In practice, the ISP consists of a study plan of compulsory courses, a selection of compulsory electives and optional courses and the dissertation assignment. All study obligations and opportunities (publishing activities, submission of grants, e.g. within the Internal Grant Agency of the Faculty of Business and Economics, participation in domestic and foreign conferences, international activities, student teaching practice, etc.) are represented by individual courses.

## 2.5 Interruption of studies

A student's studies may be interrupted at their request for serious reasons specified in the Study and Examination Regulations of Mendel University in Brno or ex officio. The decision to interrupt studies is made by the Dean on the basis of the opinion of the supervisor and the chair of the departmental board. The maximum study period is set at twice the standard study period set by the study programme. If the student does not complete the study properly within the maximum study period, the study ends. A student may only take actions and fulfil their study obligations during the period

when he/she is a student, not during the period of interruption of studies. Publications that are published during the period of interruption of studies may be accepted.

## 2.6 Board exam

The first and second year of doctoral studies is completed in May and June with the Board exam, the content of which is the defence of the current state of the dissertation and the verification of knowledge from compulsory and/or compulsory elective courses. The student applies for the Board exam after fulfilling all the intermediate obligations of the professional courses that are part of the Board exam, completing the presentation of the current state of the dissertation in progress, usually in the March term, or in one alternative term. Before the Board exam, the student submits the current version of the dissertation in progress.

The individual parts of the Board exam are graded with grades A to F. In the event that the student is graded F in one or more parts, he/she has the option of taking these parts of the Board exam in one make-up period, which is usually held at the end of August.

## 2.7 Creative activity

The creative activity of a student of doctoral study programmes includes mainly publishing activities. The results of creative activity are repeatedly presented by the student at workshops, colloquia, departmental seminars and at national and international scientific conferences. Through the presentations, he/she discusses their results with the scientific community and continuously incorporates the comments into a paper in progress (usually of the Working Papers type). After completing the research and incorporating the comments, the student publishes the finished text in the form of a scientific article in journals indexed in Scopus and/or Web of Science. For the recognition of a publication output, the student, after the publication of the output and its entry into the OBD system via the "Report on the creation of a result of science and research", documents in accordance with the course syllabus and applies for recognition of the relevant course in the UIS. It is necessary that the research carried out and the subsequent publications are related to the dissertation topic. Publication outputs should be carried out on an ongoing basis in accordance with the conditions of the degree programme and the individual study plan. An important milestone is the obligation to publish the first article in a journal indexed at least in the Scopus database before applying for the second-year Board exam. All publication obligations must be fulfilled before applying to defend the dissertation.

Publication outputs are also expected in the case of the production of other types of creative activity (software, patent, methodology, semi-work). Each creative activity contains new knowledge that is expected to be disseminated within the scientific community through scientific articles.

## 2.8 Project activity

The project activity of a student of the doctoral study programme includes solving internal projects of the IGA Faculty of Operations and Economics or GAGJM of Mendel University in Brno, or involving the student in external research projects (especially in cooperation with the supervisor). For the recognition of project activities, the student after successful completion of the project documents the necessary documents in accordance with the course syllabus and applies for recognition of the relevant course in the UIS.

## 2.9 International activity

International activities are part of the ISP and must be completed by the student throughout the doctoral studies at the latest before the application for the dissertation defence. They include mainly a foreign internship of the duration specified by the individual study programmes, but also a study abroad, international cooperation (joint publications, preparation and implementation of projects, organisation of conferences, consultations on professional topics related to the study and dissertation), foreign courses, training, summer schools. Other international activities are not excluded, several different international activities can be recognised, the individual assessment of the fulfilment of the study conditions is not only quantitative but above all qualitative. Slovakia is not considered a foreign country and activities cannot be carried out while studies are interrupted.

The student is provided with a list of foreign partner institutions allowing internships and other international activities, from which he/she should choose the one that best matches the student's DSP profile and the topic of their dissertation.

For the recognition of international activities, the student applies for the registration and recognition of the relevant course in the UIS and documents the necessary documents through 000\_Z: in accordance with the course syllabus: General application (related contracts, certificates, description of activities, confirmation of cooperation from foreign partners together with a cover letter from the student describing the importance of the activities for the quality of their doctoral studies, level of dissertation, publication outputs, project activities, general current and future foreign cooperation, etc.).

## 2.10 Pedagogical activities

Pedagogical activities are represented by the relevant optional courses that the student enrolls in the course of their studies. The student acquires pedagogical competences by learning the basics of didactics, pedagogy and modern teaching methods. The follow-up courses have a set hourly allocation of practical pedagogical activities, the content of which is determined by the head of the department at which the student carries out their scientific activity in accordance with the course syllabus. This includes mainly work shadowing, preparation of teaching materials, participation in the verification of students' knowledge, conducting exercises to the maximum extent according to the syllabus of the course, and other forms of involvement in the pedagogical process and related activities. The student demonstrates compliance with the requirements in these courses by

submitting an unsigned version of the activity statement on the designated form to the appropriate submission office and by submitting a copy of this form signed by the supervisor to the Study department. Part of the content of individual courses of pedagogical activities is also the preparation of a proposal for a syllabus of a hypothetical highly specialized elective course, the focus of which is related to the topic of the student's dissertation and subsequently part of the study material for this syllabus. These documents are to be submitted by the student to the submission office of the respective course during the academic year so that the student has sufficient time to modify these documents if necessary.

## 2.11 State Doctoral Exam

The State doctoral exam (SDE) is a board exam that always precedes the dissertation defence and is not typically held at the same time as the dissertation defence. The SDE board, appointed by the Dean on the proposal of the departmental board, is composed of at least five members and includes at least one external associate professor or professor. The SDE consists of a presentation of the dissertation in progress and a scientific discussion of the SDE subjects.

A student registers for the SDE in the UIS after fulfilling its prerequisites, i.e. successful completion of all courses culminating in a Board exam, other obligations resulting from the study plan of the respective DSP and the student's ISP. If the SDE is not held on the same date as the dissertation defence, the student submits the current version of the dissertation in electronic form and in paper form in duplicate together with the application for the SDE.

The grading scale of "pass" and "fail" is used in the evaluation of the SDE. A simple majority vote of all members of the exam board is required to pass the SDE. In the case of a failing grade, the SDE may be repeated in one revision period.

## 2.12 Dissertation

The creation of a dissertation is a long-term, purposeful process throughout the doctoral studies. The gradual development of the dissertation is continuously monitored through consultations with the supervisor and presentations of the different stages of the dissertation development, which are:

- the dissertation plan, which the student presents at the entrance examination,
- the specified topic of the dissertation and its basic characteristics in the student's ISP, which is created by the supervisor in cooperation with the student,
- presentation of the thesis of the dissertation in the first year of study,
- the thesis of the dissertation defended in the first year of study in the framework of the board exam,
- presentation of the dissertation thesis in progress at the department in the second year of study,
- dissertation thesis in progress defended in the second year of study in the framework of the board exam,
- dissertation thesis in progress presented during the state doctoral exam,

- dissertation thesis for internal defence presented at the supervisor's workplace,
- the final dissertation, which is defended before the committee.

The internal defence of the dissertation thesis takes place at the supervisor's workplace with the participation of academic staff of this workplace, or one or more of the potential dissertation opponents and other experts of the faculty or university. The outcomes of the internal defence are the minutes of the defence, reviews and attendance list. For the purposes of internal defence, at least two reviews are drawn up, of which at least one is drawn up by an external opponent.

The student receives feedback during the individual presentation. The formulated comments and recommendations are incorporated and considered in the further development of the dissertation as well as in their own creative activities.

The dissertation is submitted in English.

The dissertation in the form of a thematically and methodologically coherent monograph or a collection of at least three articles published or accepted in journals indexed in the Scopus or Web of Science databases, supplemented by an integrating introductory and concluding part, must contain original and published results or results accepted for publication. A dissertation in the form of a monograph or a collection of articles must contain original and published results or results accepted for publication. In a monographic dissertation, it is needed paraphrase and consistently cite also own publications.

The dissertation must be submitted at least four months before the end of the maximum period of study so that all the administrative steps that must be taken before the actual defence, such as the appointment of opponents, the deadline for the preparation of their reports, and the publication of the date of the defence, can be fulfilled. The dissertation also includes a summary in English.

## 2.13 Defence of dissertation

A student who has fulfilled all study requirements, including international activities and publications, and has obtained the prescribed number of credits in a study programme with an established credit system (180 credits for a three-year programme and 240 credits for a four-year programme) may apply to defend their dissertation. The dissertation defence is always preceded by the SDE, typically at a different date than the dissertation defence. The dissertation defence verifies the ability of independent creative activity. The scientific discussion focuses on the broader context of the issues addressed in the dissertation.

The application for the dissertation defence shall be submitted by the candidate to the Dean through the Study department and shall be handed in at the same time:

- a bound dissertation in four copies and its identical electronic version in the UIS,
- an autorefolio in ten copies,
- a list of publications or other creative results with a justification of their relation to the dissertation,



- proof of publication of the original results of the dissertation or of the results of the dissertation accepted for publication pursuant to Section 47(4) of the Act,
- a professional CV.

The dissertation defence is conducted in the language in which the study programme is accredited.

After a successful defence of the dissertation, the student receives the degree of Doctor of Philosophy (PhD) and receives the diploma at the next graduation ceremony of graduates of doctoral study programmes of the Faculty of Business and Economics of Mendel University in Brno, or at the date set by the study department in case the student does not attend the graduation ceremony.

### 3. Admission

Admission to study is governed by the Conditions for Admission to Study in Doctoral Degree Programmes at the Faculty of Business and Economics. The application for admission to study must be submitted by 31 May. The entrance examination will take place between 19 June and 30 June. The exact date of the entrance examination will be communicated to the applicant in the invitation letter. The entrance examination is based on a professional discussion in English of the dissertation plan prepared in advance. The professional debate verifies the student's aptitude for independent scientific, creative and research activities and possible publication results and language aptitude. The admissions committee considers the recommendations of the potential supervisor. The maximum number of students admitted is determined by the capacity of the potential supervisors and the department.

Electronic application is available via the UIS. The dissertation topics from which the student chooses are available within the application form. After selecting an available topic, direct contact with a potential supervisor is expected before the actual submission of the application to study. Along with the application, the following documents must also be submitted to the FBE Study department:

- a dissertation proposal in English in the structure given in the form,
- an officially certified copy of the diploma (a plain copy is sufficient for graduates of the Faculty of Business and Economics); if necessary, an extension of the deadline for delivery of this document can be requested in writing,
- a structured CV.

### 4. Timetable

The timetable of doctoral studies for a particular academic year is determined by the relevant Dean's Ordinance published on the Official Board of the Faculty. Dates of regular Board exams and all regular partial presentations are announced by the chairpersons of the departmental boards one month in advance, and alternative or corrective dates one week in advance. Dates for the completion of the obligations of other courses are given by their supervisors and the syllabi of the respective courses. Usual dates of events relevant to the DSP within the academic year starting from 1. 9. to 31. 8. of the following calendar year are

1. 9.	Enrolment of newly admitted students in the in the 1st year
1. – 8. 9	Enrolment in the senior year of study
1. 9. – 22. 9	Changes in the enrolled courses
by 8. 10.	Submitting the Individual study plan proposal in the UIS (1st year students)
by 31. 10.	Approval of the ISP proposal by a supervisor in the UIS
by 30. 11.	Approval of the ISP by the Board
1. – 7. 12.	Graduation of students
13. 5. – 28. 6.	Commission exams
1. – 7. 6.	Graduation of students
by 31. 7.	Submitting the Progress Report of the doctoral study
24. – 31. 8	Remedial commission exams

The timetable for the current academic year is determined by the Dean's Ordinance and is published on the Faculty's official notice board.

## 5. Study programme Economics and Management

### 5.1 Graduate profile

The graduate will acquire general, professional and special knowledge and skills for independent scientific and professional creative work with the possibility of employment in research and development, highly qualified professional consulting, or managerial positions at the middle and higher management level. The graduate will acquire competencies for systematic problem-solving in the chosen area of focus of the dissertation - business economics, sector economics, specifics of the agricultural and food sector, management and marketing - using knowledge of economic theory, quantitative methods and the business environment.

The graduate's profiling will be guided in the direction of independent creative work and teamwork and the ability to comprehensively or in an interdisciplinary manner analyse and subsequently synthesize the acquired knowledge and transform it into the form of qualified decisions. A comprehensive spectrum of knowledge and skills will enable graduates to competently address complex situations not only from the perspective of the current situation, but also in terms of predicting future developments in the relevant area of expertise.

The affiliation of the faculty to the university, which has a great potential to solve problems of agriculture and forestry, to process agricultural products with high quality for consumers, provides the potential to solve the economic efficiency of production and conceptual management, for example in the agricultural sector but also related areas of the affected product chains. The importance of these and other sectoral links is also reflected in the context of new research on sustainable development, in particular the links between the consumption and production of water, energy and food.

### 5.2 Study plan

The main areas of study in the Economics and Management programme are based on three compulsory courses, which are Economics, Management in EN and Methodology of Science. The student completes international activities and publishes research results related to the dissertation.

Courses related to publications, international activities and projects are not registered by the student, but after fulfilling the course requirements set out in the course syllabus, the student proves the fulfilment of the requirements and applies through the General Application in the Contact Centre for registration and recognition of the fulfilment of the requirements of this course.

The study in the Economics and Management programme is spread over three years.

### 1<sup>st</sup> year

Code	Course title	Mode of completion	Credits
<b>A group of required courses</b>			
<b>EDA-OTE</b>	Defence of Thesis of Dissertation EAM	Board Exam	10
<b>EDA-EKON</b>	Economics	Board Exam	15
<b>EDA-MV</b>	Methodology of Science	Board Exam	15

The student enrolls in studies on September 1. The supervisor, in collaboration with the student, will formulate the ISP within the timeframe specified in the faculty's schedule. Throughout the year, the student carries out regular consultations with his/her supervisor.

In the first year of study, there are comprehensive group consultations within the subjects of Economics and Methodology of Science in the scope of 16 hours in each of these subjects. These consultations primarily aim to introduce students to essential study topics and prepare seminar papers.

The first year ends in May with the Board exam 1, which includes defending dissertation theses and the evaluating proficiency in Economics and Methodology of Science.

A student can register for the board exam only after fulfilling the requirements outlined in Economics and Methodology of Science subjects, and after submitting the developed dissertation plan to the designated submission in UIS and presenting it in the March term. In case of valid reasons for missing the regular term, the student may avail of one substitute term within 5 working days. A designated discussant is assigned to review the submitted project in progress, providing feedback that the student will incorporate to refine the dissertation thesis.

The student is obliged to submit a dissertation thesis of at least 20 standard pages, supplemented by prior publication, project and other activities related to fulfilling the requirements of the doctoral studies, no later than two weeks before the date of Board exam 1, via the designated submission in UIS.

### 2<sup>nd</sup> year

Code	Course title	Mode of completion	Credits
<b>A group of required courses</b>			
<b>EDA-ORDE</b>	Defence of Elaborated Thesis of Dissertation EAM	Board Exam	10
<b>EDA-MAN</b>	Management	Board Exam	15
<b>A group of elective courses (min. 1 course)</b>			
<b>EDA-FM</b>	Financial Management	Board Exam	10
<b>EDA-ZK</b>	Horticultural Commodities	Board Exam	10
<b>EDA-OEK</b>	Industry Economics	Board Exam	10

<b>EDA-IS</b>	Information Systems	Board Exam	10
<b>EDA-MO</b>	Marketing and Trade	Board Exam	10
<b>EDA-VZZK</b>	Production and Processing of Agricultural Commodities	Board Exam	10
<b>EDA-KM</b>	Quantitative Methods	Board Exam	10
<b>EDA-SM</b>	Strategic Management	Board Exam	10

In the second year, the student continues the research, which is reflected in the dissertation. Throughout the year, the student maintains regular consultations with his/her supervisor.

Group consultations on the subject Management in AJ, totalling 16 hours, aim to guide students in self-study and understanding essential topics. Within the selected compulsory elective subject, individual consultations occur.

The second year is concluded in May with Board exam 2, which includes defending the progressing dissertation theses and the evaluating proficiency in Management in AJ and the selected compulsory elective subject.

A student can apply for the board exam only after successfully completing the consultations on the subject Management in AJ and the chosen compulsory elective subject, and after submitting the completed dissertation in UIS and presenting it in the March term. If unable to meet the regular term, the student may use one substitute term, provided they provide a valid apology within 5 working days. The presentation is coordinated by the supervisor at the designated department. A discussant is assigned to review the submitted dissertation in progress, offering feedback for the student's incorporation.

The student is obliged to submit a completed dissertation comprising a minimum of 50 standard pages, complemented by prior publications, projects and other activities relevant to fulfilling the requirements of the doctoral studies. This submission should occur no later than two weeks before the date of Board exam 2, through the UIS.

Before registering for Board exam 2, it is necessary to have at least one article published in a journal indexed in the Scopus database or Web of Science. Other professional and scientific publications, as well as contributions presented at conferences, contribute to the evaluation of the student's publishing activity.

### 3<sup>rd</sup> year

Code	Course title	Mode of completion	Credits
<b>A group of required courses</b>			
<b>EDA-ODIS</b>	Defence of Dissertation	Defence	0
<b>EDA-DIS</b>	Dissertation	Pass credit	20
<b>EDA-IODIS</b>	Internal Defence of Dissertation	Pass credit	10
<b>EDA-SDZ</b>	State Doctoral Examination	Ph.D. exam	0

In the third year of study, the primary emphasis is on finalizing the SDE, completing the dissertation, and preparing for its defence. The student undertakes the research part of the project, publishes the achieved research findings in scientific articles, and schedules regular consultations with their supervisor.

During this year, or earlier, the student engages in international activities, such as a minimum one-month stay at a foreign institution or in other forms of participation in international cooperation. This activity is part of the ISP and it must be fulfilled no later than prior to the submission of the dissertation defence application.

### Groups of courses for the entire plan

Code	Course title	Mode of completion	Credits
<b>A group of required courses</b>			
<b>EDC-AUK</b>	Active Participation in a Conference	Pass credit	10
<b>EDC-AUK2</b>	Active Participation in a Conference 2	Pass credit	10
<b>EDC-MA</b>	International Activities	Pass credit	10
<b>EDC-JADS1</b>	Journal Article in Scopus Database 1	Pass credit	15
<b>EDC-JADS2</b>	Journal Article in Scopus Database 2	Pass credit	15
<b>A group of elective courses (min. 15 crd.)</b>			
<b>EDC-OPIGA</b>	Defended IGA Project	Pass credit	10
<b>EDC-EP</b>	External Grant	Pass credit	10
<b>EDC-IJA1</b>	Impacted Journal Article 1	Pass credit	20
<b>EDC-IJA2</b>	Impacted Journal Article 2	Pass credit	20
<b>EDC-OPIGA2</b>	Defended Project IGA2	Pass credit	10
<b>EDA-PC1</b>	Pedagogical Activity 1	Pass credit	5
<b>EDA-PC2</b>	Pedagogical Activity 2	Pass credit	5
<b>EDA-PK</b>	Pedagogical Competences	Pass credit	5

\*Note: EDC-IJA1, resp. EDC-IJA2 subjects can be replaced. The subject EDC-JADS1 or EDC-IJA1 must be completed before the student registers for Board Exam 2.

\*\* Note: The subject will be registered and recognized based on the General Application 000\_Z, which the student submits in the Contact Centre after meeting all conditions set out in the syllabus of the subject. The student attaches the required documents as well. The student does not enrol to the subject.

Once a student has successfully completed all mandatory courses from the first and second years of study and has accumulated a minimum of 120 credits, he/she is eligible to apply for the SDE. Additionally, student must incorporate a feedback from the ongoing dissertation defence as part of Board Exam 2. The SDE includes the areas of Economics, Management, and the chosen compulsory optional subject. SDE can be pursued independently of the dissertation defence or together with it. Part of the SDE held separately involves the presentation of the current state of the dissertation. It is necessary to successfully complete the SDE prior to defence.

The minimum publication requirement is two contributions published in scientific journals indexed by the Scopus database before applying to defend the dissertation, while the student must be the first author of at least one of these articles and the articles must be closely related to the topic of the dissertation. Furthermore, at least two papers must be presented at international scientific

conferences. Other professional and scientific publications or other outputs of creative activity are part of the qualitative assessment of publishing activity.

To meet the minimum publication requirement, the student must have authored two contributions published in scientific journals indexed by the Scopus database before applying to defend the dissertation. Among these, the student must be the primary author of at least one article, and all articles should be closely aligned with the dissertation's subject matter. Additionally, the student is required to present at least two papers at international scientific conferences. Other professional and scientific publications, as well as creative outputs, contribute to the qualitative evaluation of the student's creative activity.



## 7. Contacts

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