**Learning agreement proposal**

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| --- |
| Name and surname: |
| E-mail: |
| Code of study program (*e.g. N-EAM, B-II...*): |
| Study stay for *autumn/spring* semester |
| Receiving institution name and country: |
| Link to course catalogue: |

***Instructions:***

*Table A – Fill in the courses you want to study abroad. These courses should correspond with your study programme at FBE.*

*Minimum number of required credits is 18 ECTS for professional courses (credits for language or other cultural courses are not included), recommended number of credits is 30 ECTS. Students must not choose courses they have already passed at FBE. Language courses in Learning Agreement must be on higher level than is already achieved.*

*Table B – If provided the syllabi of the courses are similar, courses from table A can be recognized for courses from your study plan at FBE (write the name, code and number of credits that you can find in course catalogue). Other courses will be recognized as Recognised professional course (EXA-UP).*

*The total number of ECTS credits in both tables should be the same. To achieve it, you can increase/decrease the number of credits of Recognised professional courses in table B, if necessary.*

**Table A: Courses planned at receiving institution (study program abroad)**

|  |  |  |
| --- | --- | --- |
| **code** | **course name** | **ECTS credits** |
| *e.g. 78-M-21* | *Management of companies* | *5* |
| *e.g. 13 – B-18* | *Sustainable development* | *3* |
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| Total |  |

**Table B: Courses to be recognised at sending institution**

|  |  |  |
| --- | --- | --- |
| **code** | **course name** | **ECTS credits** |
| *e.g. EBA-MAN* | *Management* | *6* |
| *EXA-01* | *Recognized professional course* | *2* |
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| Total |  |