



ENGLISH TRANSLATION OF
THE DEAN'S ORDINANCE

1/2023

**On specifying the conditions for awarding a scholarship
for the Academic Year 2023/2024**

Intended for:	Faculty staff and students	ref. no.:	UM/16206/2023-1	dated:	31 Aug 2023
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Record of changes

Number	Article	Description of change	Approved by, on

List of related regulations

Name of the regulation	Place of the reference	Referenced parts
Scholarship Regulations of Mendel University in Brno	all articles	
Study and Examination Regulation of Mendel University in Brno	art 2	entire norm

Preamble

Pursuant to Article 12 paragraph 2 of the Scholarship Regulations of Mendel University in Brno, as amended, (hereinafter "scholarship regulation") this Dean's Ordinance specifies certain conditions for awarding a scholarship to a student enrolled in study programmes provided by the Faculty of Business and Economics of the Mendel University in Brno (hereinafter "Faculty student").

Article 1 Introductory Provisions

- (1) Pursuant to Article 13 of the scholarship regulation, the Dean decides about awarding a relevant scholarship.
- (2) An application for granting a scholarship is usually submitted in electronic form through the Contact centre of the UIS, unless stated otherwise in this Dean's Ordinance.
- (3) Awarded scholarships are paid out to the student's bank account recorded for this purpose in UIS; a student is obliged to check the completeness and correctness of the recorded data.
- (4) The nomenclature of individual scholarship types corresponds to the terminology introduced in Article 2 of the scholarship regulation.

Article 2 Merit Scholarship

- (1) A merit scholarship can be awarded to a Faculty student enrolled in a bachelor or follow-up master study programme upon meeting the conditions specified in particular in Article 3 of the scholarship regulations, if he/she simultaneously fulfils the following conditions:
 - a) he/she was a Faculty student in the corresponding study programme for the entire two previous semesters (hereinafter "relevant period");
 - b) he/she gained at least 50 ECTS credits in the relevant period;
 - c) his/her "weighted average score for studied courses for the relevant period (including the unsuccessfully completed ones)" for the relevant period did not exceed the value of 1.5;
 - d) the entire relevant period must pertain to his/her standard period of study of the corresponding study programme increased by a maximum of one year.
- (2) The amount of a awarded merit scholarship depends on the study results of the Faculty students, the number of the Faculty students meeting the conditions for awarding a merit scholarship and the available financial resources of the Faculty scholarship fund.
- (3) A Faculty student, whose outstanding study results of the entire bachelor or follow-up master studies were awarded by the "Dean's Award" in accordance with Article 24, paragraph 2 of the Study and Examination Regulations of Mendel University in Brno, as amended, (hereinafter the "study regulations"), can be awarded an extraordinary merit scholarship up to the amount of CZK 15,000.
- (4) A Faculty student who has been awarded the "Dean's Recognition Award" for the defence of his/her bachelor's or diploma thesis in accordance with Article 24, paragraph 3 of the study regulations, can be awarded an extraordinary merit scholarship of up to CZK 10,000.
- (5) A student does not submit an application for awarding a merit scholarship, all documents relevant for awarding a scholarship are continuously recorded in the UIS. A scholarship is one-off.

Article 3 Scholarship for Creative Results

- (1) A Faculty student can be awarded a scholarship for an authorship or a co-authorship of:

- a) an original scientific outcome published in a journal with a non-zero impact factor indexed in the Web of Science database, up to CZK 30,000;
 - b) an original scientific outcome published in a journal indexed in the Scopus database, up to CZK 10,000;
 - c) a patent, an industrial design, software, up to CZK 10,000;
 - d) original scientific outcome published in another scientific publication, up to CZK 5,000.
- (2) The Faculty student's contribution to the creative outcome, the quality of the relevant journal and its publisher, or outcome quality are considered when deciding the amount of a scholarship.
- (3) The awarding of a scholarship is conditioned by enlisting of the outcome in the Register of Information on Results (so-called "RIV") with corresponding share of the Faculty in the outcome.
- (4) An applications for awarding a scholarship for creative results can be submitted on an ongoing basis including the documentation of the relevant outcome. The scholarship is awarded once per relevant creative result.

Article 4

Scholarship for Creative Activity

- (1) A Faculty student who actively participates in the creative activities of a Faculty organisational unit can be awarded a scholarship depending on the scope and expertise of the performed activity. A scholarship is typically awarded for one academic year, unless the written contract pursuant paragraph 3 or the grant conditions stipulates otherwise.
- (2) A scholarship for the creative activity can be awarded on the proposal of the Head of the Faculty organisational unit where the student performs the relevant creative activity, or on the proposal of the responsible grant manager, if it is financed from the financial resources of the grant.
- (3) Before awarding a scholarship, a written contract shall be made with the Faculty student setting up scope of creative activity and containing the duty of the Faculty student to present publicly outcomes of his/her creative activity.

Article 5

Doctoral Scholarship

- (1) A Faculty student of doctoral study programme is entitled to awarding a doctoral scholarship in the minimum amount specified in the scholarship regulation and upon the conditions defined in the scholarship regulation, in Article 11 in particular.
- (2) The Dean can increase this scholarship up to the amount of CZK 20,000 per month, based on a reasoned proposal from the Doctoral Study Board of the corresponding doctoral study or the Faculty student's supervisor. This increase in the scholarship may be changed based on the evaluation of the Faculty student's activity by the supervisor, or the Doctoral Study Board (e.g. as part of the annual evaluation of the fulfilling of the individual study plan), especially due to the deterioration of study results, creative activity and other evaluated activities of the Faculty student.
- (3) The Dean may award a one-time doctoral scholarship to a Faculty student for achievements related to his/her doctoral study or to support activities related to his/her study, based on a reasoned proposal from the Doctoral Study Board of the corresponding doctoral study, the supervisor, the Head of the Faculty organisational unit or the responsible grant manager.

Article 6

Extraordinary Scholarship

- (1) An extraordinary scholarship can be awarded to a Faculty student pursuant to Article 7 of scholarship regulations. The reason for awarding the extraordinary scholarship is mainly:
- a) achieved extraordinary success in representing the Mendel University in Brno, and the Faculty, leading positions in competitions at the international and national level;

- b) achieved extraordinary success in the field of study or creative activity;
 - c) another important activity carried out for the benefit of the Mendel University in Brno, the Faculty or the Academic Community;
 - d) an extraordinary and exemplary act for the benefit of society, the Mendel University in Brno or the Faculty;
 - e) another act worthy of special consideration.
- (2) An Extraordinary success in the field of study or creative activity has to be achieved in the current bachelor or follow-up master studies. An extraordinary success in the field of study may consist in particular with:
- a) obtaining an external certificate demonstrating high-level knowledge in the field related to the studied program (an indicative overview is provided in the appendix);
 - b) obtaining an external certificate proving knowledge of a foreign language at a level corresponding to at least C1 according to the CEFR framework;
 - c) placement among the top 5% of students of the studied program sorted by the study average "Weighted average score for studied courses for the relevant period (including the unsuccessfully completed ones)" for the previous semester while simultaneously obtaining at least 20 ECTS credits and not exceeding the standard period of study in the evaluated previous semester.
- (3) Another important activity carried out for the benefit of the Mendel University in Brno, the Faculty or the Academic Community is in particular:
- a) a participation in student and professional competitions, and related exemplary representation;
 - b) a significant participation in the organization of student activities and activities for the benefit of the Academic Community;
 - c) a significant contribution to building relations with the public and fulfilling the third role of universities.
- (4) The student does not submit an application for the awarding an extraordinary scholarship according to paragraph 2 letter c), the Dean decides based on the data recorded in the UIS. The Dean can award an extraordinary scholarship on the proposal of a Head of the Faculty organisational unit or even without any proposal.

Article 7 Final Provisions

- (1) This Dean's ordinance cancels the Dean's ordinance No. 4/2022 on criteria specification for granting scholarships, dated 19. 8. 2022 ref. no.: UM/14175/2022-1.
- (2) This Dean's ordinance comes into validity on the day of its publication and it comes into effect on 1 Sept 2023.

Brno 31 Aug 2023

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